



“Getting Things Done Together”

PREPARE PETALUMA RESOURCE INFORMATION WORKSHEET

Prepare Petaluma is a coalition of volunteers and organizations working with the City of Petaluma’s Emergency Operation Center (EOC) to help the City Emergency Operations Center have access to the broad range of resources, volunteers and networks of support that exist here in our community in the event of an emergency or natural disaster. As part of that project we are gathering resource information from the non-profit, business, faith and neighborhood sectors of the community. The resource information gathered will be kept in a data base for the city of Petaluma Emergency Operations Center.

Attached is a resource information questionnaire designed to help the EOC know “who has what” regarding facilities, equipment, transportation and information support as well as volunteer teams and volunteer capacity. The information gathered will be forwarded to the City of Petaluma EOC team leaders (Pamala Robbins in the Department of Human Resources and Mike Ahlin in the Fire Department). The information you give us will not be shared with the public at large.

If you think there are other organizations or groups that could add to this resource information, please feel free to forward this resource questionnaire to them.

If you have a complete emergency plan and would prefer to share the whole plan with the Prepare Petaluma Team rather than complete the resource information that follows, that is an EXCELLENT alternative.

The questionnaire that follows is created as a form. To complete the form please do the following:

1. Save the document to your computer. Name the saved document with Prepare-and your organization name... *For example: Prepare-HealthyCommunity.doc*
2. Complete the form.
3. Save a copy of the form to your computer
4. E-mail the completed form as an attachment to Tanya@healthycommunity.info
5. In the subject line of your e-mail write: Prepare Petaluma Resource Questionnaire.

If you have any questions or concerns about this questionnaire or project, please contact Pat Landrum at The Healthy Community Consortium by e-mail at Pat@healthycommunity.info or by phone 778-4951. Thank you!

Contact Information:

Organization Name: _____

Contact Person: _____

Mailing Address: _____

Business Phone #: _____

Off Duty Phone #: _____

Email: _____

Website: _____

1) FOOD AND WATER

Can you provide food? Yes No

For how many? _____

Can you provide water? Yes No

For how many? _____

2) SHELTER

Can you provide shelter? Yes No

How many people can you shelter? _____

3) ANIMAL CARE

Can you provide animal care? Yes No

Small animals? Yes No

Large animals? Yes No

Shelter? Yes No

Medical care? Yes No

Food? Yes No

Organization Name: _____

4) TRANSPORTATION

Can you provide transportation? Yes No

What type of transportation? _____

For how many? _____

5) EQUIPMENT

Can you provide equipment? Yes No

What type of equipment? _____

6) MEDICAL RESOURCES

Can you provide medical resources? Yes No

Please List what types of medical resources. _____

7) COMMUNICATIONS

Please list what systems you use and the contact people linked with each system.

System _____ Contact Person _____

System _____ Contact Person _____

System _____ Contact Person _____

8) Who else uses your services as part of a resource system?

(For example, if you are a church with shelter and food, the Salvation Army is probably connected with your resources).

9) Is there anything else you want us to know about your emergency preparation resources? _____

Thank you very much for helping Prepare Petaluma. Please save this word file and e-mail it to: Tanya@healthycommunity.info